

# Everything Starts with Protecting Your Information

Trust Starts with Protecting Your Data. That's why we've built our entire platform around keeping your information and documents safe.

## How We Put Your Security First

We've carefully handpicked a host of leading technologies to ensure your data remains safe, private, and within your control.

### Enterprise-Grade Protection

We use [Microsoft Azure](#), one of the world's most secure cloud solutions, to store and manage your documents and personal data. Here's what this means for you:

- **Documents are encrypted** while you upload them, when they're being stored, and when they're in transit. In other words, we scramble the content of your documents into unreadable code, so no one can access your information.
- **Your data is stored in private containers** that are locked and inaccessible to the public.
- **Access to documents is protected** by secure tokens, which function as digital keys. They expire and are protected by multiple layers of authentication.
- **Sensitive information is stored in an ironclad vault**, meaning your personal information (passwords and data) is safe with us.

### Advanced Document Signing Technology

We've partnered with trusted digital signing platforms like [SignNow](#) and [DocuSign](#) to ensure your signings are handled with care:

- **Each document is encrypted** before and after the signing process. This means that only trusted users can access the system, and we double-check who they are.
- **Access is restricted** with secure authentication tokens and verified IP addresses. This is a fancy way of saying that someone can only access your documents with a digital key from a specific location.
- We store an encrypted backup of **personal client documents** for 90 days, after which they are deleted. If you have a NotaryPro Business Account, you can store your documents in our secure vault without a time limit.

## Safe, Verified Access Every Time

We protect access to your NotaryPro account with industry-standard identity verification powered by [OAuth 2.0](#).

- **Encrypted tokens verify every request**, starting with your login process. We use secure digital keys to verify your identity each time you log in, so only you can access your account.
- **Role-based access controls** ensure that only authorized users can view or manage your documents. This means only NotaryPro notaries and admins can view your documents.
- **Each user only has the access they need** for their job, and nothing more, to keep your information as secure as possible.
- **Our system consistently checks who you are** and whether you're allowed to be doing what you're trying to do.

## Secure Notary Platform, Website, and Database

Behind the scenes, your information is stored in a highly protected database with strong safeguards using **AES-256**:

- **We lock down your information** so nobody can see it while it moves between your device and our website.
- **Our website is protected by HTTPS encryption**, ensuring that your information remains private while travelling online.

- **We use a firewall (digital barrier)** to prevent unauthorized access to sensitive information outside of our secure environment.

## Securing Data In Transit and During Appointments

All communications, whether by email, video, or audio, are protected by [Twilio](#) to keep your information safe at each step.

- **We encrypt all video and audio** during online notary appointments. This protects your identity and the information discussed at each appointment.
- **We also encrypt emails** in transit while they're being sent using secure TLS technology.

## Curated Protection With Every Click

We protect your data by using **secure tokens**, blocking unauthorized access, and protecting documents with private, time-limited access keys.

- **Token-based access:** Each time you click a button, view a document, or submit a form, a token is sent in the background to verify it's you making the request.
- **These tokens contain information unique to you**, including details about your login session, device, and permissions. It's also encrypted, meaning no one else can read or change it.
- **The system verifies this token each time you take action** to ensure each request is coming from you, and only you.
- **Tokens expire after a set time**, protecting your account if you forget to sign out or leave your computer unattended.
- **We follow CORS policies**, only allowing requests from trusted websites and blocking all other sources.
- **A web application firewall** guards against common online threats, like SQL injections or cross-site scripting.

## Protecting Your Privacy and Personal Information

Per NotaryPro's data retention policy, all personal client documents signed and commissioned online will be deleted from our systems 90 days after they are created. This helps us protect

your information, uphold the highest standards in records management, comply with privacy and legal regulations, and offer transparency on how your data is managed. It's one more way we're keeping your data safe — every step of the way.

If you have a NotaryPro Business Account, your documents will be stored in our secure vault until you delete them.

## **Trusted. Private. Secure.**

With NotaryPro, we've done the hard work, so you can enjoy a stress-free notary services experience. Rest assured that your data, privacy, and documents are protected by the most sophisticated and reputable technologies, ensuring your safety.

For more information, see our [Privacy Policy](#) and [Terms and Conditions](#).

Have questions about our security? Our support team would be happy to walk you through how we keep your data safe.

**[Contact Button]**